

MTN 029 At-home Breast Milk

LDMS Specimen Tracking Sheet

For login of MTN 029 stored specimens into LDMS

| Participant ID | | | Visit Code | | Visit Date | | |
|-----------------------|--------------------------|----------------------------------|----------------------|----------------------|---|----------------------|----------------------|
| <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Site Number | | Participant Number | Chk | | dd | MMM | yy |
| PRIMARY SPECIMEN TYPE | DATE COLLECTED dd-MMM-yy | TIME COLLECTED hh:mm 24-hr clock | # of ALIQUOTS | STUDY DAY | INSTRUCTIONS FOR PROCESSING | | |
| Breast Milk (BMK) | <input type="text"/> | <input type="text"/> | <input type="text"/> | Day | Store in aliquots of 2.0 ml and freeze immediately. | | |
| | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | ADDITIVE: NON DERIVATIVE: BMK | | |
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Comments: _____

Initials: _____ LDMS Data Entry Date: / / / _____
 Sending Staff Receiving Staff dd MMM yy LDMS Staff

MTN 029 LDMS Specimen Tracking Sheet (non-DataFax)

Purpose: This non-DataFax form is used to document collection and entry of MTN 029 specimens into the Laboratory Data Management System (LDMS).

General Information/Instructions: A copy of this form accompanies specimens for storage (in their original specimen collection containers) to the LDMS entry laboratory. Once the specimens have been entered into LDMS, this form is kept on file at the LDMS entry laboratory. If the site chooses, a copy of this completed form may be made once the specimens have been entered into LDMS and the copy kept in the participant's study notebook. This is not required, however. Because this form is a non-DataFax form, this form should NOT be faxed to SCHARP DataFax.

Item-specific Instructions:

- **Visit Code:** Record the visit code of the visit at which the LDMS specimens were collected.
- **# of ALIQUOTS COLLECTED:** In the box provided, record the total number of tubes collected for that primary specimen type. If no LDMS specimens of the primary specimen type were collected, record "0."
- **TIME COLLECTED:** Record the time that the specimen collection was completed, using the 24-hour clock format.
- **STUDY DAY:** Record the study day that corresponds to the date the specimen(s) were collected. For example, if a specimen was collected on Day 4, record "04". Enter into LDMS as a PK time point (Time: ## Time Unit: Day).
- **Initials – Sending Staff:** The clinic staff person who completed the form and/or who is sending the LDMS form and specimens to the LDMS entry lab, records his/her initials here.
- **Initials – Receiving Staff:** The laboratory staff person who received this form (and the LDMS specimens accompanying the form), records his/her initials here.
- **LDMS Data Entry Date:** Record the date the LDMS specimens listed on this form were entered into LDMS.
- **LDMS Data Entry Date – LDMS Staff:** The LDMS laboratory staff person who entered the specimens into LDMS records his/her initials here.

LDMS CODES:

BMK: Breast Milk

NON: None

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